



**RESOLUTIONS OF THE MANAGEMENT AND SENATE RETREAT  
(CONCLAVE) HELD IN TRAVELLERS BEACH HOTEL & SPA FROM  
JULY 1, 2024, TO JULY 4, 2024**

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In reference, to the University Management Senate Retreat (Conclave) held on July 1, 2024, to July 4, 2024, at Travellers Beach Hotel & SPA, the following Resolutions were duly passed:

1. **THAT** the **University Management Board** constitutes a strategic plan committee for developing a modern strategic plan for the university 21<sup>st</sup> century by August 1, 2024. The committee will recast the strategic plan thematic areas to reflect the existential reality of the 21<sup>st</sup> century.
2. **THAT** the **University Management Board** should increase human resources in the Directorate of Resource Mobilization (DRM). Additionally, the DVC FAP through CM-HR should advertise for a Grants Officer position to be domiciled in DRM by September 1, 2024.
3. **THAT** the **University Management Board** constitutes a committee in charge of metrics for enhanced ranking that will provide semi-annual reports to the senate by September 1, 2024. The committee is to comprise Research office representatives, DAA, and QA.
4. **THAT** the **University Management Board** plans and budgets for the construction of a School of Communication Building on Athi-river Campus in

the financial year 2025/2026 after the completion of David Musau Mumama Learning Complex.

5. **THAT** the **University Management Board** receives the budget estimates for the Integration of Faith and Learning in the coming financial year (2024 – 2025).
6. **THAT** the **University Management Board** urge the Legal office to review the MOU template that stipulates the right procedures for different categories of collaborations by October 1, 2024.
7. **THAT** the **DVC FAP** ensures the operationalization of the Service Charter as an element of ISO certification. (August 1, 2024.)
8. **THAT** the **DVC FAP** ensures that through the ISO champions, an awareness of the ISO processes in respective departments to facilitate the buy-in of ISO processes by the University community. This awareness should start by August 1, 2024.
9. **THAT** the **DVC FAP** through the CM-F does a projection of the costing that compares the cost of converting part-timers to contract staff and presents it in the next management board meeting for decision-making by the management board.
10. **THAT** the **DVC FAP** through the CM-HR advertises for a substantive Director RICE (Research, Innovation, Commercialization, and Entrepreneurship) with advanced skills in research, innovation, commercialization and entrepreneurship and ensure the establishment of a technology transfer office in response to the KENIA initiative by September 1, 2024.
11. **THAT** the **DVC FAP** through the CM-HR advertises for lecturers/Senior Lecturers for various schools. Professors of Research methods to be recruited to focus on teaching research methods across all schools by September 1, 2024.
12. **THAT** the **DVC FAP** through the CM-F to facilitate SOL retreat for finalizing the LLM master’s degree by September 1, 2024.

13. **THAT** the **DVC FAP** through the CM-F to review the fees imposed on challenging exams for transiting students (diploma to Degree) as a strategy for increase in transition rates by September 1, 2024.
14. **THAT** the DVC FAP ensures the construction of the perimeter wall phase II commences immediately.
15. **THAT** the **DVC ARSA** ensure that **ONLY** lecturers that have the requisite number of publications and have an acceptable threshold of citations are hired as faculty.
16. **THAT** the **DVC ARSA** initiates the process of re-examining the place of liberal arts in the University within the context of the neo-liberal discourse that emphasizes market-oriented strategies aligned with innovation, commercialization, and entrepreneurship.
17. **THAT DEL** is given autonomy to operate independently starting from August 1, 2024. The **CEO DEL** to provide a business plan that will justify it becoming an autonomous entity.
18. **THAT** DEL is authorized to buy two extra buses to boost its revenue generation and provide efficient services for the University. **THAT** the **Vice Chancellor** presents this request in the next council meeting.
19. **THAT** the **Director of Resource Mobilization** pursues the proposal for Hostel funding for the University intended to provide accommodation for 1000 students living off campus as a priority.
20. **THAT** the **Director SMT** comes up with a budget for a training Module that will be used for training ALL faculty and staff members on the Integration of faith and learning with immediate effect.
21. **THAT** the **DEANS** will double 2023 faculty publications within respective schools and provide a list of publications by faculty and staff under their schools every three months to DPGS for transmission to senate for approval.

22. **THAT** the **DEANS** will ensure that all the faculty in their respective schools have a Google scholar account and give a report on the same in the next senate.
23. **THAT** the **DEANS** will ensure that all the faculty in their respective schools have published at least one article per year and give a report to senate regularly.
24. **THAT** the **DEANS** provide their position and suggestion in the next senate on how to deal with the courses that have been flagged by DAA/CM-F/UR as courses attracting low numbers and low income. An advance copy to be relayed in the DU-MB.
25. **THAT** the **DEANS** provide a report on proposed short courses in their schools in the next senate meeting aimed at improving revenue diversification in each school.
26. **THAT** the **DEANS** should encourage their master's and PhD students to undertake action research and avoid regurgitating topics. DPGS to organize a workshop to build capacity in this area.
27. **THAT** the **DEAN SOC** ensures that a Degree in Marketing Communication is developed for tabling in Senate.
28. **THAT** the **DEAN SOC** follows up on SOC KUCCPS admission issues and reports to senate in the next three months.
29. **THAT** the **DEAN SOL and UNIVERSITY REGISTRAR** undertake the validation of the new grading system and present a report in the next senate meeting.
30. **THAT** the **UNIVERSITY LIBRARIAN** will provide a report on faculty publications uploaded in the University Repository every three months. The Librarian undertakes uploading of all relevant materials to the repository.

Signed: 

Dated: July 4, 2024

Dr. Emmanuel Wanyonyi  
**CHAIR OF THE SECRETARIAT – SENATE-MANAGEMENT RETREAT**

Signed: \_\_\_\_\_

Dated: July 4, 2024

Prof. Muturi Wachira  
**DVC FAP & SECRETARY DU-MB**

Signed: \_\_\_\_\_

Dated: July 4, 2024

Prof. Faith Nguru  
**DVC ARSA & SECRETARY DU-SENATE**

Signed: \_\_\_\_\_

Dated: July 4, 2024

Prof. Laban P. Ayiro  
**VICE-CHANCELLOR & CHAIRPERSON DU-MB**